

**PERSONNEL COMMISSION  
REGULAR MEETING #525  
JUNE 14, 2023, 10:00 A.M.  
APPROVED MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by President [REDACTED]

<b>MEMBERS PRESENT</b>	<b>STAFF PRESENT</b>
Libby Spector, President Nicholas Gervase, Vice-President Rod Adams, Member	Marisa Perry Yasmeen Husain Alice Serrano Shahana Shah

<b>OTHERS PRESENT</b>	
Dr. Mary Ann Dewan	

**IV. APPROVAL OF MINUTES**

**MOTION #525-2:** The Commission approved the Minutes for the Regular Personnel Commission Meeting #524, May 10

**A. Update on Intention to Conduct Classification and Compensation Study**

Mr. Larry Oshodi shared that the School Employees Association of California (SEAC) will be conducting the classification study for the 2023-24 school year. The study will be completed by the end of the fiscal year.

**MOTION #525-3:** carried unanimously.

**Classification**

- x **Principal Assistant to the County Superintendent, LT – Range 13**

**C. Approval of Establishing Classification and Associated Classification Specification**

**MOTION #525-4:** The Coission approed establishing the following classification and associated classification specification, med by Mr. Nicholas Gerse, and seconded by Mr. Rod Adams.

**MOTION #525-4:** carried unanimously.

**Classification**

- x **Paraeducator – Early Start, PARA – Range 37.0**

**D. Approval of Establishing Classification and Associated Classification Specification**

**MOTION #525-5:** The Coission approed establishing the following classification and associated classification specification, mved by Mr. Rod Adams, and seconded by Mr. Nicholas Gervase.

**MOTION #525-5:** carried unanimously.

**Classification**

- x **Supervisor – Human Resources, LT – Range 10**

**E. Approval of Establishing Classification and Associated Classification Specification**

**MOTION #525-6:** The Coission approed establishing the following classification and associated classification specification, mved by Mr. Rod Adams, and seconded by Mr. Nicholas Gervase.

**MOTION #525-6:** carried unanimously.

**Classification**

- x **Supervisor – Purchasing Services, LT – Range 10**

**F. Approval of Classification Specification Retitling, Revision and Reallocation**

**MOTION #525-7:** The Coission approed reising the classification specification, range modification and retitling the classification Directr II – Schol Health Systems & Medical Billing to Directr III – Schl Health Systes & Medical Billing, mved by Mr. Ro Adams, and seconded by Mr. Nichlas Gervase.

**MOTION #525-7:** carried unanimously.

**G. Approval / Ratification of Establishing and / or Extending Eligibility Lists**

**MOTION #525-8:** The Coission approed and / or ratified theligibility Lists listed within Personnel Coission Ageda #525 ,

#	CLASSIFICATION	ELIGIBLE LIST DATE EST.	UNIT	# OF ELIGIBLE	# OF RANKS
1	IT Help Desk Support Specialist	05/04/23	OTBS	10	9

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