

PERSONNEL COMMISSION  
REGULAR MEETING #535  
APRIL 10, 2024, 10:00 A.M.

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**MOTION #535-3:** The Commission approved establishing the following classification associated classification specification, moved by Ms. Libby Spector, and seconded by Nicholas Gervase.  
**MOTION #535-3:** carried unanimously.

**Classification**

- **Manager – Accounting Services, LT – Range 11**

**B. Approval Establishing Classification and Associated Classification Specification**

**MOTION #535-4:** The Commission approved establishing the following classification and associated classification specification, moved by Mr. Nicholas Gervase, and seconded by Ms. Libby Spector.

**MOTION #535-4:** carried unanimously.

**Classification**

- **Assistant Director – Data Governance, LT – Range 14**

**C. Approval of Classification Specification Retitling and Revision**

**MOTION #535-5:** The Commission approved revising the classification specification and retitling the classification ServiceNow Administrator to Applications Systems Administrator, moved by Ms. Libby Spector, and seconded by Mr. Nicholas Gervase.

**MOTION #535-5:** carried unanimously.

**D. Approval / Ratification of Establishing and / or Extending Eligibility Lists**

**MOTION #535-6:** The Commission approved and / or ratified the Eligibility Lists listed within Personnel Commission Agenda #535, moved by Mr. Nicholas Gervase, and seconded by Ms. Libby Spector.

**MOTION #535-6:** carried unanimously.

**E. Monthly Vacancy Status Report – April 10, 2024**

Director Perry reported on the Monthly Vacancy Status and positions filled. The Commission accepted the report as delivered.

**F. SECRETARY'S REPORT**

Director Perry reported on the following:

- A Bid Board is scheduled for Associate Teachers and Teacher Assistant II's in Early Learning Services.
- Classified Personnel Services attended job fairs at Gavilan College, Evergreen College and San Jose State University.
- The consultant facilitating the classification and compensation study has made recommendations to the fog ty. llea035-5.2 ( E Tw 11.3 \$0 Tw 5r CID 45 f Jjf)2.1 (2t).-4.2 0

H. ADJOURNMENT

The meeting adjourned at 10:30 a