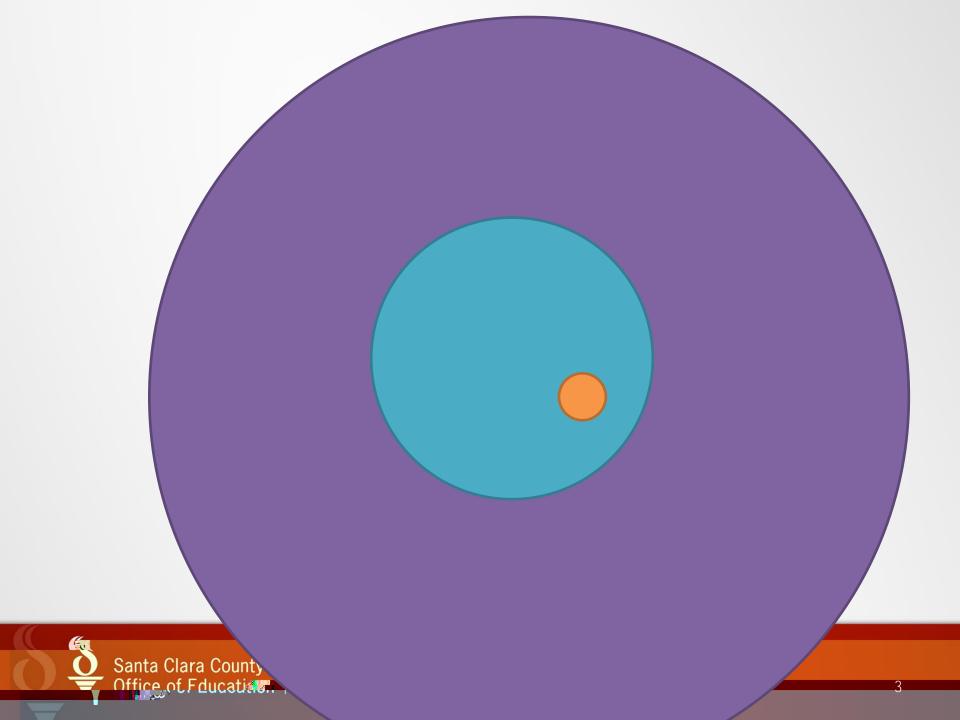
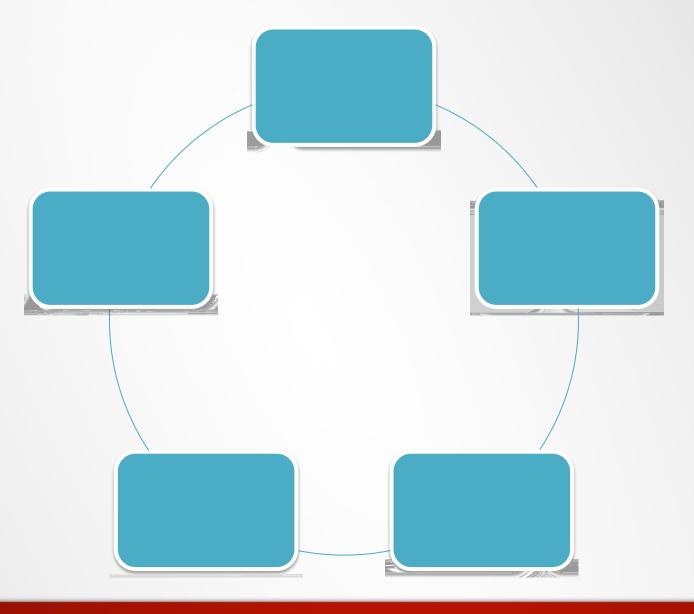


- Expand my knowledge about business services and how it relates to the programs side.
- Improve on my communication and interviewing skills

- Identify the different systems with in the branch
- Look for inefficiencies and provide viable solutions.









- AR Travel and Mileage Committee comprised of experts and users
- Input from users on training materials and presentations
- Viable Solutions
  - Budget Development excel vs. hard copy minimizing on user error

- Learned about the organizational structure beyond my cube.
- Learned that a process belongs to a system and it's the system that needs to evaluated to have long term success.
- Learned that there are many people in our organization that can provide viable solutions.