



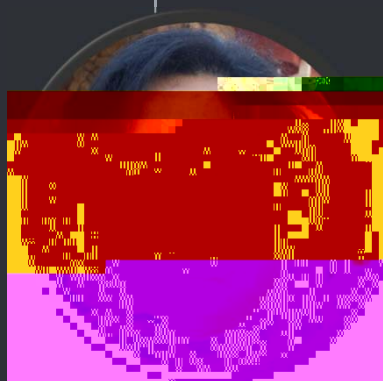
- THE BASICS
FOR CASEMIS
CLERKS

Champions for Leadership
June 1, 2017



Hello!

I AM DIANA FRANCO



Education Program Analyst for NW SELPA

Mother of two teenagers

Volunteer & Facilitator at PIQE
(Parent Institute of Quality Education)

Diana_Franco@sccoe.org

● KEY CONCEPTS

●
SELPA

●
CASEMIS / CASEMIS Clerks

●
IEP

●
DINC_s

“

"In every job that must be done, there is an element of fun. You find the fun and—snap!—the job's a game!"

-- Mary Poppins (Mary Poppins)

PERSONAL GOALS

- Develop leadership skills
- Help staff with no knowledge of Spec Ed
- Build stronger work relationships
- Serve better the end users

1

PROJECT GOAL

2

To minimize the training learning curve of the **new and current** CASEMIS Clerks at the districts in the different special education processes and responsibilities.

● TYPE OF USERS

○ General Users

Example:

- **THE LEARNING CURVE**

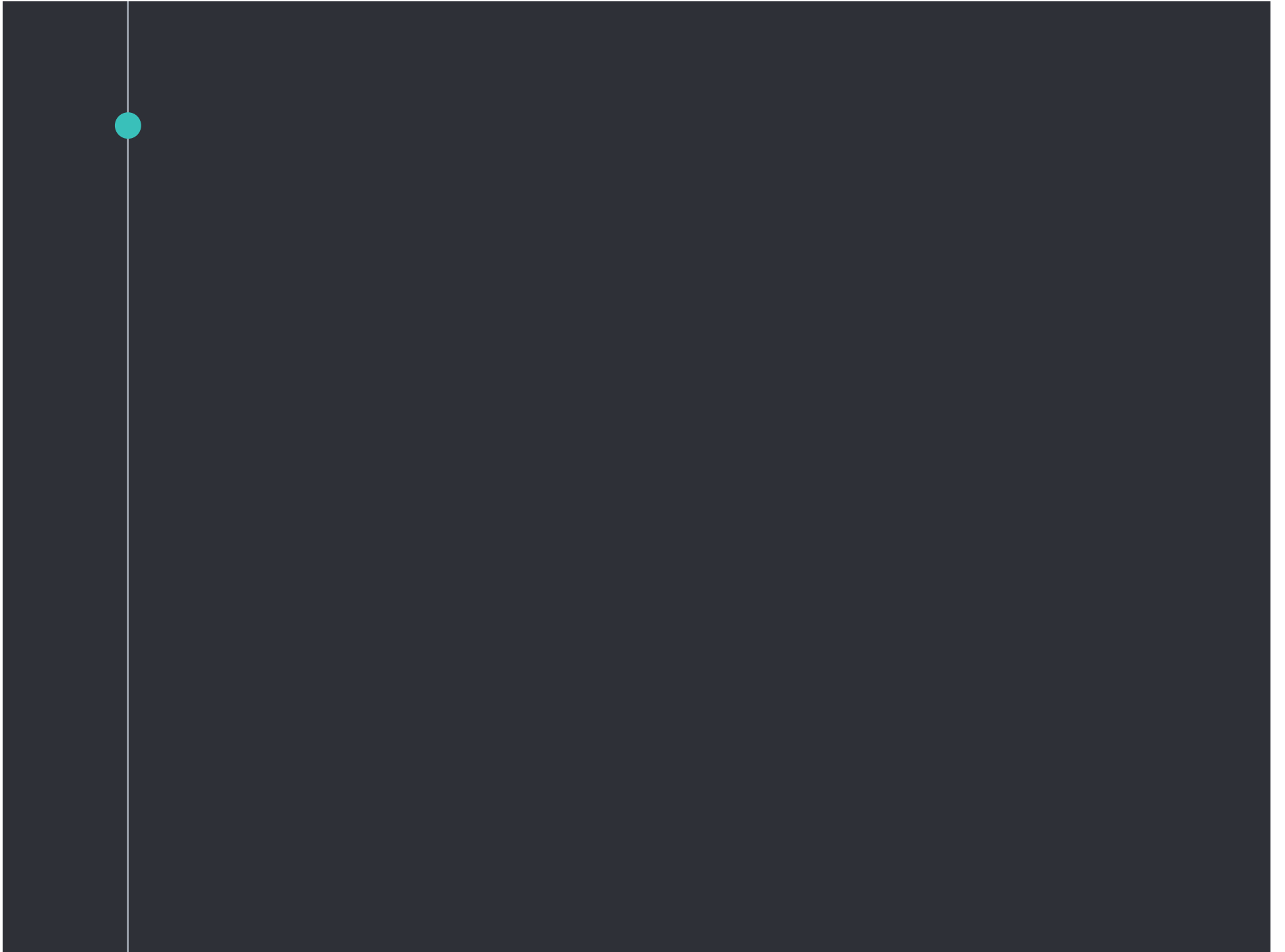
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"Sometimes the right path is not the easiest one."

-- Grandmother Willow (Pocahontas)

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CHALLENGES



● CHALLENGES: TIME

40%

60%
24 hrs/wk

● CHALLENGES: SUPPORT

3300 active users

20 Districts + COE

2750 active users

Spec Ed Service Providers

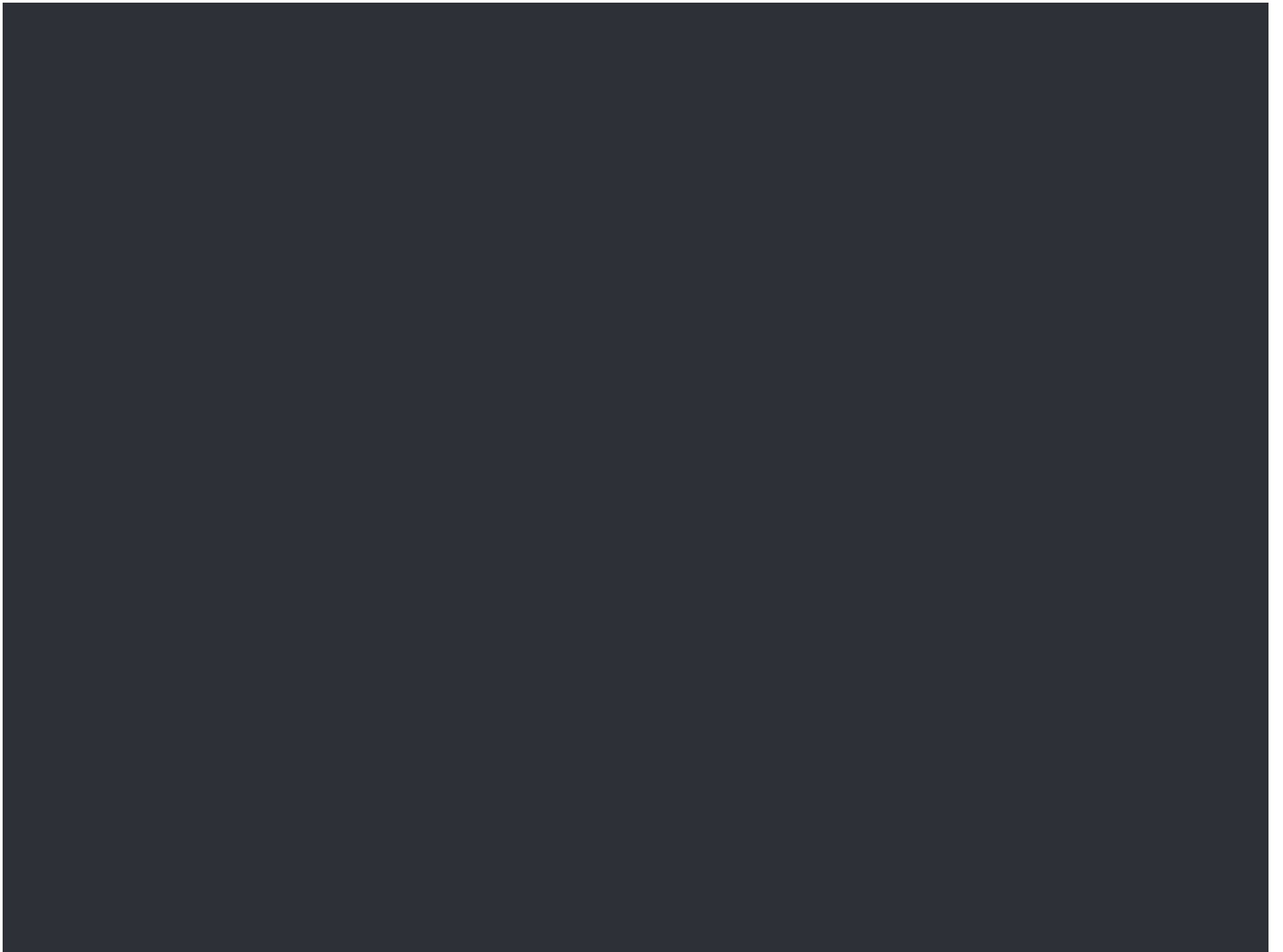
107 active users

CASEMIS Clerks

- **CHALLENGES: BIG PROJECTS**

“

“You and I are a team. There is nothing more important than our friendship.”
-- Mike (Monsters Inc.)





● USER MANUAL CONTENT

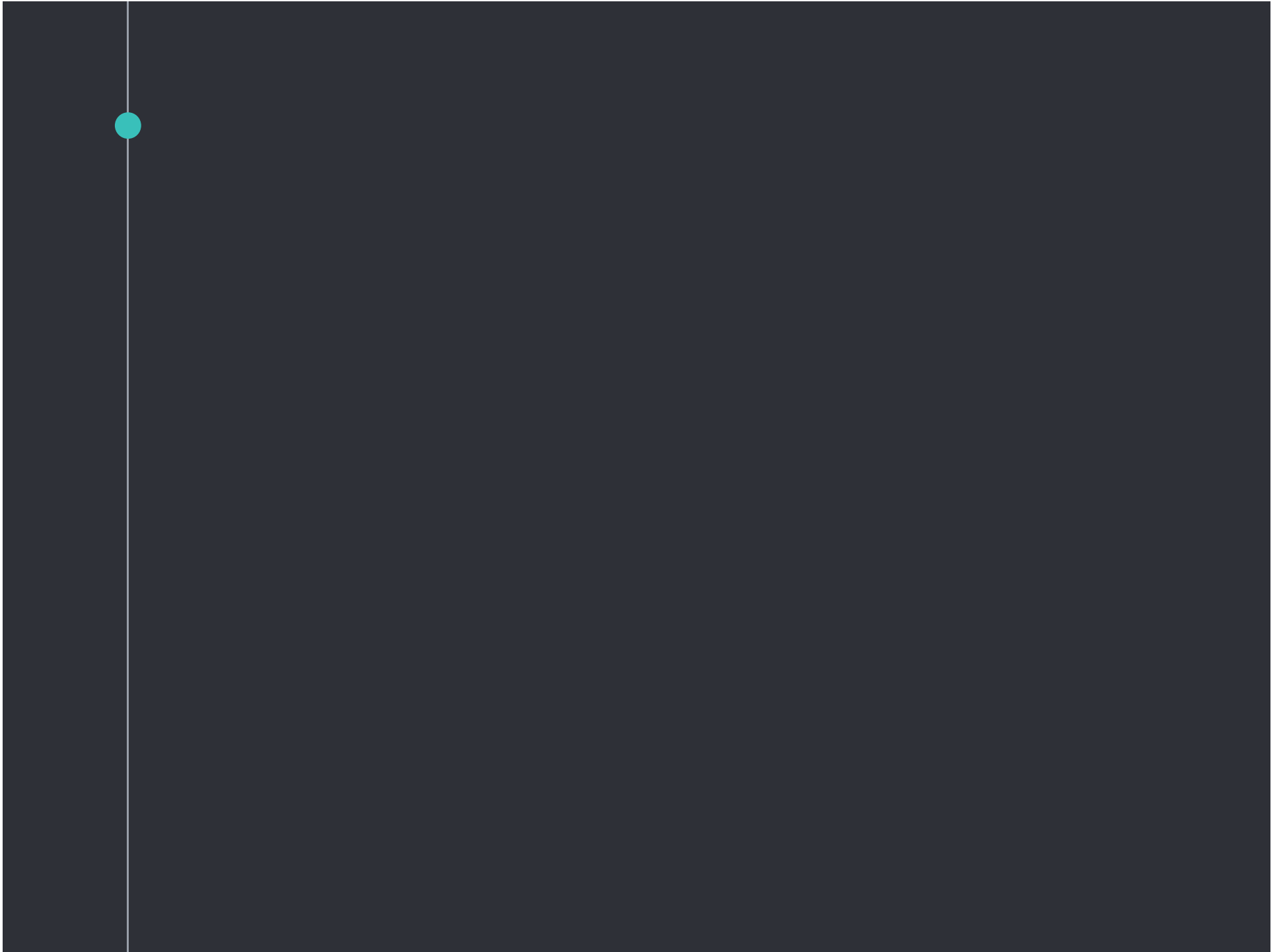
○ Processes

Get ready for all different CASEMIS certifications

How to

Step by step instructions on how to use our IEP system (SIRAS).





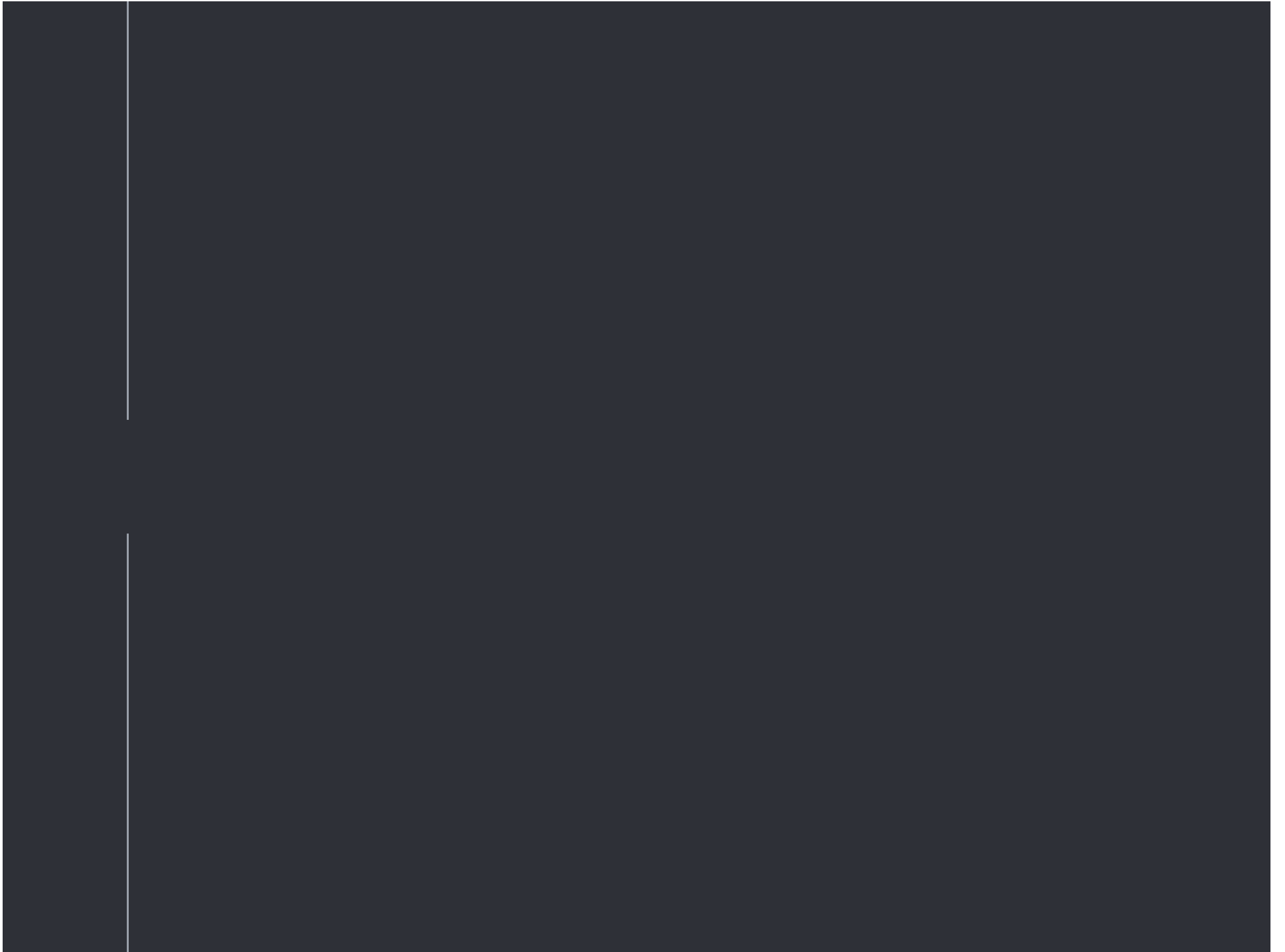
● ACCOMPLISHMENTS

● Project is already implemented

● Training is easier

● Staff is very appreciative

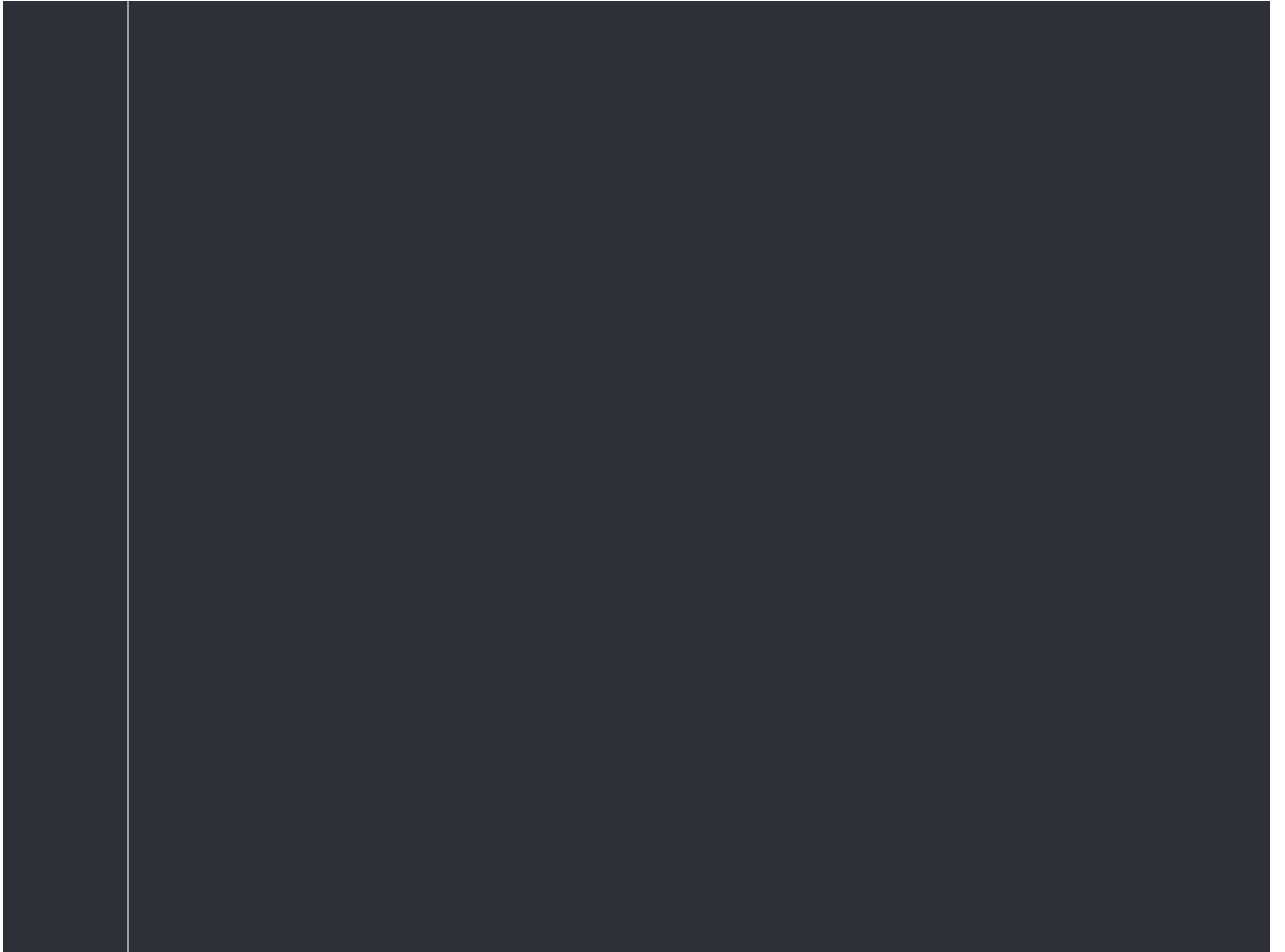
● Staff suggest topics to cover



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MY EXPERIENCE ON CFL

Most fun year at SCCOE



“

“Just keep swimming.” -- Dory (Finding Nemo)

● **THANK YOU!**

○ Nelson Estupin (Mentor)