

SANTA CLARA COUNTY OFFICE OF EDUCATION

CLASS TITLE: ACADEMIC COUNSELOR – OPPORTUNITY YOUTH ACADEMY (OYA)

General Description

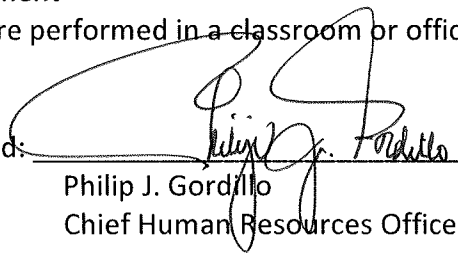
Under the direct supervision of the Principal, provides all aspects of counseling and guidance services

intervention services to support underachieving students; provides informational services to parents

see to read fine print and operate computer; hear and understand voice over telephone and in person; and move and transport materials weighing up to 20 pounds

Environment

Duties are performed in a classroom or office environment.

Approved: 
Philip J. Gordillo
Chief Human Resources Officer

8/4/2016
Date