Under the direction of the Director-Educator Preparation Programs, manages, organizes, controls, evaluates, and coordinates the EPP Educator Pathways; serves as a department liaison with local LEAs, Charter Schools, Institutions of Higher Education (

Manages, organizes, controls, evaluates, and coordinates the EPP Educator Pathways, and serves as a department liaison with the CDE, CTC, school districts, charter schools, internal SCCOE departments, and other external organizations as needed.

Participates, coordinates, and conducts a variety of meetings, staff development, orientations, committees, training, workshops, and/or conferences to present materials and information concerning EPP Educator Pathways operations and activities (staff, districts, IHEs, community organizations, and partners, etc.).

Manages EPP grants in relation to Educator Pathways; coordinates program university organization partnerships; collaborates with internal SCCOE divisions and departments for the purposes of program quality and expansion and candidate progress toward certification.

Maintains current knowledge and interprets applicable rules, regulations, policies, procedures, contracts, State and Federal laws, codes, and regulations specific to program needs.

Works effectively with staff, school districts, community, business organizations, and government agencies; works with appropriate staff and organizations



Develops and fosters effective individuals and teams;

Operationalizes the organizational vision, mission, goals, shared values, and guiding principles;

Demonstrates emotional intelligence;

Models inclusive, effective, and authentic communication;

Applies knowledge of the intersectionality of race, equity, and inclusion;

Builds and sustains positive, trusting relationships;

Conducts SCCOE operations with the highest moral, legal, and ethical principles.

Any combination equivalent to a master's degree in an education-related field, and at least five (5) years educational administrative experience in any educational organization Pre-K through 16, including some supervising and/or supporting teachers in an educational setting.

Valid Administrative Services Credential Valid California Teaching Credential Valid California Driver's license

ENVIRONMENT:

Office environment

Driving a vehicle to conduct work

PHYSICAL DEMANDS:

Hearing and speaking to exchange information;

Dexterity of hands and fingers to operate a computer keyboard;

Seeing to read a variety of materials;

Sitting for extended periods of time



Revised: 8/16/22 Teacher Pipeline removed; Educator Pathways added.

