SANTA CLARA COUNTY OFFICE OF EDUCATION

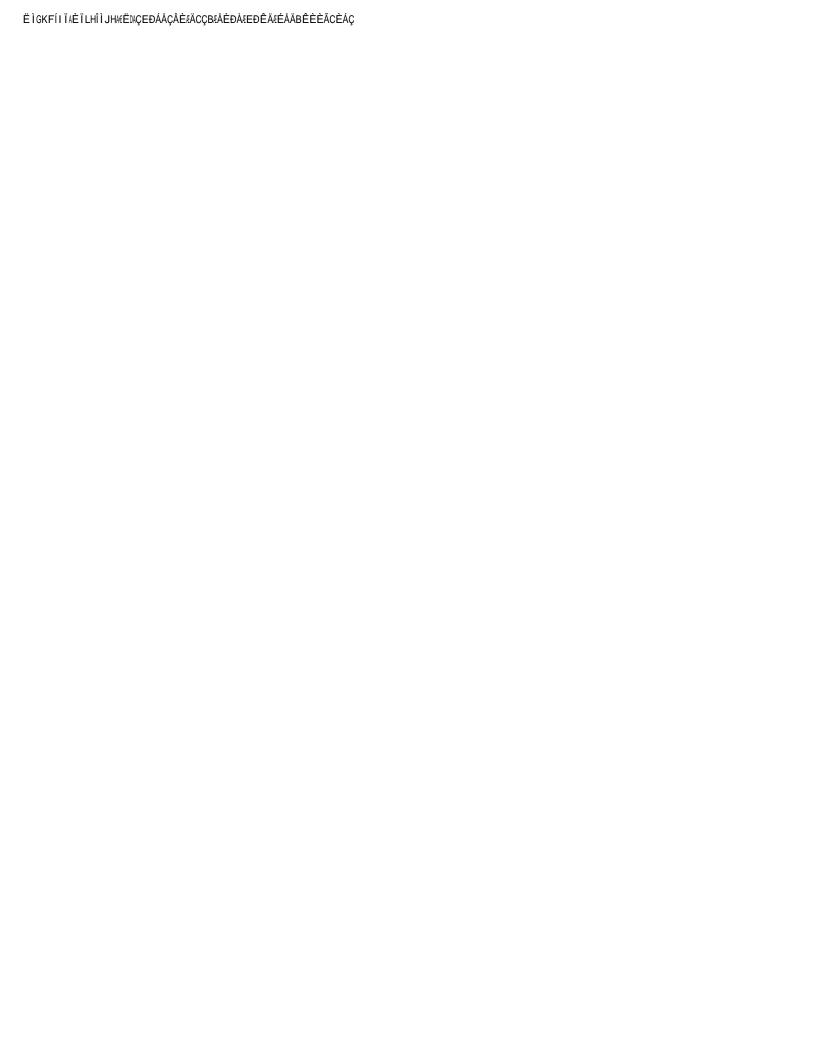
CLASS TITLE: COORDINATOR - COMMUNITY FAMILY RESOURCE AND OUTREACH

BASIC FUNCTION:

Under the direction of a Director, provides support and coordination of community partnerships and services for Opportunity Youth Academy (OYA) and Alternative Education students and families; serves as liaison to County resources; coordinates, navigates, tracks and monitors supports for student and families; plans, implements and evaluates family engagement events and projects; prepares outreach plans for underserved population; provides service coordination and triage, collaborates with County School Links Services network, and performs related duties as assigned.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:



Coordinator-Community Family Resource and Outreach continued

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Applies knowledge of the intersectionality of race, equity, and inclusion. Builds and sustains positive, trusting relationships. Conducts SCCOE operations with the highest moral, legal, and ethical principles.

EDUCATION AND EXPERIENCE:

B.A. or B.S. Degree in social work, counseling, or health related fields and a minimum of two (2) years working with children or adolescents. Experience working in a school-based or community-based program is preferred. Experiencelorb ine (n-0.8r)pn1 (e)-2c)5 (d-14Tf-0.8B-2.9r)-0.8a)-4o)1.5-14Tf-0. /B4/T(e)-61.49.T a)-33 s)-1