

SANTA CLARA COUNTY OFFICE OF EDUCATION

BASIC FUNCTION:

Attends and conducts a variety of meetings as assigned; represents the County Office to outside public

WORKING CONDITIONS:

ENVIRONMENT:

Office environment

Driving a vehicle to conduct work

PHYSICAL DEMANDS:

Hearing and speaking to exchange information and make presentations;

Dexterity of hands and fingers to operate a computer keyboard;

Seeing to read a variety of materials.

Approved: _____

Anisha Hunshi

10/23/18