

## SANTA CLARA COUNTY OFFICE OF EDUCATION

**CLASS TITLE: EDUCATION NAVIGATOR – ALTERNATIVE EDUCATION**

**BASIC FUNCTION:**

Under the direction of the Alternative Education Department Administrator, the Education Navigator – Alternative Education, facilitates the Individual Transition Plan (ITP) process for justice-engaged students enrolled in SCCOE court schools. The Education Navigator – Alternative Education is responsible for the facilitation of the ITP process, including coordinating meetings associated with the ITP, completing related interviews, documenting process and procedural outcomes, analy

Utilizes assigned software and databases to monitor student attendance, academic performance, and behavior following placement 74603w2.8 p)2.3a23 (/)0.004 Tc 0.004 Tw 0.424 Tc 0.005e)-ed ss



Approved by the Personnel Commission: July 14, 2021