

**SANTA CLARA COUNTY OFFICE OF EDUCATION**

**CLASS TITLE: MANAGER-FOSTER YOUTH SERVICES**

**BASIC FUNCTION:**

Under the direction of the Coordinator-Foster Youth & Homeless Educational Services, serves as a Santa Clara County Office of Education's (SCCOE) foster youth services manager in collaboration with the Department of Child and Family Services (DCFS) for educational case management.

coordinates, and assesses educational progress in accordance with State mandates and district reform

and school development planning; provides technical and planning services for implementation of data-driven programs and practices.

MANAGER-FOSTER YOUTH SERVICES - continued

Provides a variety of educational, advocacy, professional training, and support services to foster youth that are designed to improve educational attainment and employment outcomes.

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**MANAGER-FOSTER YOUTH SERVICES - continued**

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Coordinated system of support educational delivery model;  
Strategic planning and implementation practices including educational policies;

Research and development of techniques in the field of education pertaining to foster youth and at-risk students;  
Program evaluation standards;  
Professional development in designing, interpreting and using assessment;  
Federal, state and local laws, rules and regulations and policies affecting foster youth and at-risk students;

**EDUCATION AND EXPERIENCE:**

~~Applicant combination equivalent to~~

Master's degree in education, criminal justice, social services or related field, and  
Four (4) years of increasingly responsible school site experience: school site administrator experience

~~preferred: foster care education services experience preferred~~