Supervises and evaluates the performanceaesigned staff; interviews anselects employees and recommends transfers, reassignment, termination, adiaciplinary actions; develops staff training opportunities; assigns work to support staff; monitoperformance evaluations according to established guidelines and procedures.

Prepares anothaintains a variety offeports, records, and files related to grants, personnel, funding, and assigned activities.

Participates in programefforts to identify, prioritize, to o 8 (art)zp2 (e)-3 (t)-2.(i)10.6 Pssiginesd

Plan, organize and implement technical support and training related to BIS Use critical thinking and probles olvingskills to identify, pricitize and implement services Be sensitive to the needs of students taff, and all invested community members withindiverse populations. Identify, pr.

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Approved by the Personnel Commission: yMa, 2022

MarisaPerry

Mana Rein

DirectorIII - HR/ ClassifiedPersonneServices

Date:5/1 1/22