

SANTA CLARA COUNTY OFFICE OF EDUCATION

**CLASS TITLE: MANAGER - WEB SERVICES & APPLICATIONS DEVELOPMENT**

**BASIC FUNCTION:**

Under the direction of the Director III- Applications Business & Web Systems Development, plans, organizes and directs the web application developers and webmasters to design, develop and deploy web-based software applications to the County Office, school districts and State-wide organizations; provides technical information and expertise relating to systems analysis, design, programming and maintenance; supervises and evaluates the performance of assigned personnel. The Manager - Web Services and Applications Development should have the knowledge and capabilities of a full stack developer, as this position may be required to participate in development efforts.

**REPRESENTATIVE DUTIES:**

The following duties are examples of assignments performed by incumbents in this classification. It is not a totally comprehensive list of duties, nor is it restrictive regarding job assignments.

deploy web-based software applications to the County Office

Personally participates in development efforts during times where urgency of demand exceeds the capacity of the development team with tasks to include programming, database design, and translation of the design into a working application using any of the SCCO languages.

Supervises and evaluates the performance of assigned staff; interviews and selects staff; recommends transfers, reassignment, termination, and disciplinary actions.

Provides technical expertise, information and assistance to the Director regarding applications; provides technical information and expertise relating to systems analysis, design, programming and maintenance; assists in the formulation and development of policies, procedures and plans.

Directs the preparation and maintenance of a variety of narrative and statistical reports related to personnel and assigned activities.

Communicates with other administrators, personnel, and outside organizations to coordinate efforts.



