

SANTA CLARA COUNTY OFFICE OF EDUCATION

General Description

Under the supervision of the Supervisor-Head Start Preschool Sites and/or Supervisor-Preschool Instructional Support, the Teacher-Educare/Infant Toddler is responsible for the planning, implementation and coordination of a comprehensive education program; ensures that the education program is developmentally appropriate for each child's individual needs and meets the program standards of Educare California Silicon Valley (ECSV). The Teacher-Educare provides leadership to the classroom team, which includes leading

planning sessions, monitoring classroom team observations and goal identification, advocating for and supporting implementation of best practices, and providing professional development.

- Leads, plans and implements developmentally appropriate classroom activities that intentionally support the developmental and educational goals of children's individual education plans;
- Analyzes and interprets assessment results and uses data to plan individual and classroom activities;
- Shares children's educational and developmental progress with families and the community.

- Intentionally integrates other activities i.e., health/physical activity, nutrition, mental health, disabilities, safety and parental involvement into the educational plan

- Conducts authorized emergency and safety procedures;
- Maintains necessary classroom records (e.g., attendance, USDA meal counts);
- Ensures the timely completion of necessary paperwork including developmental assessments, lesson plans, parent information, incident/accident reports;
- Supports the mission of ECSV by hosting classroom visitors.

Other

- Performs other related duties as assigned

Working Conditions

Working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable