

SANTA CLARA COUNTY OFFICE OF EDUCATION

CLASS TITLE: FOOD SERVICE ASSISTANT/DELIVERY DRIVER

BASIC FUNCTION:

Under the direction of the Supervisor±

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Assist in the preparation, cooking, distribution and packaging of food items at the central kitchen distribution to County school sites; assist with salad preparation, cooking hot foods, bakery or distribution; utilize specialized machines in the quantity packaging of food items; maintain the central kitchen, equipment and utensils in a clean and sanitary condition.

Prepare and serve hot and cold food items at assigned serving kitchens; observe quality and quantity of food served according to established procedures; assure proper temperature of foods; heat, arrange and distribute food items according to established procedures and portion control standards.

Participate in maintaining kitchen facilities and equipment in a clean and sanitary condition serving counters, food containers and food service equipment; operate dishwasher, wash trays, pots, pans, plates, scrub counters, tables, chairs, utensils and other serving equipment as assigned. Sweep and mop floors.

Prepare and package food items such as vegetables, fruits, salads and dressings at the Central Kitchen for distribution to school sites; wrap and sort food items according to established portion control standards.

ct delivery vehicle to assure proper

inventories as assigned.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of warehouse equipment.

Hearing and speaking to exchange information.

Seeing to read a variety of materials and monitor food quality and quantity.

Sitting or standing for extended periods of time.

Lifting, carrying, pushing and pulling heavy objects as assigned by the position.

Reaching overhead, above the shoulders and horizontally.

Bending at the waist, kneeling and crouching.

Walking.