



**SUPERINTENDENTS' REPRESENTATIVE COUNCIL  
MEETING MINUTES**

May 18, 2023

SCCOE SELPA AU Office  
Zoom Conference

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**MEMBERS PRESENT:**

  x   SELPA I – Sandra McGonagle

  x   SELPA II – Michael Gallagher

  x   SELPA III – Robert Bravo

  x   SELPA IV – Nancy Albarrán

  x   SELPA VII – Kathy Alaniz for Gary Waddell

  x   SCCOE – Mary Ann Dewan

**OTHERS PRESENT:**



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**B. Approval of certificated SELPA management personnel beginning 2023-2024 to coordinate grant activities.**

The California Department of Education has notified the SELPA AU office of their intent to award the SELPA \$750,000 annually in grant funding for the next five years as part of Special Education Resource Leads Grant to help improve pupil outcomes as part of the Statewide Systems of Support. A fully grant-funded certificated position will be tasked to handle grant activities such as creating a training and implementation structure to support LEAs and families regarding the development of high-quality, standards-aligned, and growth-oriented IEP goals, implementing the statewide IEP template, assisting in the curation of evidence-based practices and resources for SCCOE, SELPA, district, and Charter school use. Supt. Sandra McGonagle moved to approve the addition of a certificated SELPA management personnel beginning 2023-23 to coordinate grant activities. Supt. Nancy Albarran seconded and the motion carried, 6-0.

**C. Approval of Superintendents' Rep Council Meeting Calendar for 2023-2024**

Dr. Michael Gallagher moved to approve the SELPA Superintendents' Rep Council Meeting Calendar for 2023-2024. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

**D. Nomination and Election of SELPA Representative Council Chairperson and Vice Chairperson for 2023-2024**

Dr. Mary Ann Dewan nominated and moved to approve Dr. Robert Bravo as the Chairperson of the SELPA Rep Council in 2023-23. Supt. Sandra McGonagle seconded and the motion carried, 6-0.

Dr. Michael Gallagher nominated and moved to approve Dr. Gary Waddell as the Vice-Chairperson of the SELPA Rep Council in 2023-23. Supt. Sandra McGonagle seconded, and the motion carried, 5-0 and 1 abstention: Director Kathy Alaniz.

**VI. INFORMATION/DISCUSSION ITEMS**

**A. Re-structuring of Santa Clara County SELPAs**

Director Leo Mapagu shared that Dr. Anna Marie Villalobos and Lyndsy Rogers from FFF has held informational meetings with district directors, program specialists, coordinators, and fiscal representatives regarding the Santa Clara SELPAs restructure. A third meeting with CAC representatives is being scheduled for the month of June. It was noted that SELPA I CAC has expressed concerns about



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- CALPADS EOY-3 and EOY-4: certification due date is July 28, 2023, with the Amendment window on July 29-August 25, 2023.
- IEP Implementation: SELPA created an Excel calculator with student SpEd services to assist in calculating IEP implementation bands for services provided in March and April. A resource Padlet is also provided to districts. Due date to CDE is June 30, 2023.
- CDE Compliance and Improvement Monitoring Process-Targeted: Targeted 1: Los Gatos & LGUHSD, Targeted 2: SCCOE (D) & Cambrian: Price, Targeted 3: Saratoga (D), Campbell (D), Campbell Monroe; In-Progress: Disproportionality Review, Student Record Review Policies, and Practices, and Procedures Review. Due date to CDE is also June 30, 2023.
- CDE Compliance and Improvement Monitoring Process-SigDis: 13 LEAs are involved; the Assurance Form has been completed. In-Progress: Selection of TA Facilitator, Convene CCEIS Team, Convene Educational Partners Group, Data Drill Down, Infrastructure Analysis, Policies, Practices, and Procedures Review, Case Study, Consolidation of Findings. Step 1 is due on June 30, 2023. CCEIS Plan is due November 30, 2023.
- CDE Compliance and Improvement Monitoring Small LEAs: Policies and Procedures Review (PPR) and the Educational Benefit Review (EBR) have been completed; the Student Record Review (SRR) is in progress. The due date is (v)-1.6.5 (D)-3.5.2 (b)1. d agra